

Member Workshop at Venue Cymru, Llandudno - 16th September 2011

Invited

Selwyn Williams
John Chorlton
G O Parry
O G Jones
R L Owen
Alde M. Jones
Jim Evans
J P Williams
Ken Hughes
Bob Parry
H. Eifion Jones
Dylan Jones
Derlwyn Hughes
J V Owen
Eric Roberts

Attended

Selwyn Williams
John Chorlton
G O Parry
O G Jones
R L Owen
Alde M. Jones
Jim Evans
J P Williams
Ken Hughes
Bob Parry
H. Eifion Jones
Dylan Jones
J V Owen
Eric Roberts

Apologies

Derlwyn Hughes - Apologies sent - other committee

Advanced Questioning Skills for Members
28/09/2011

*=Welsh response

Attended	Feedback
18	14

	Very Useful	Useful	Only Slightly	Not at all	Total
1. Overall, how useful was the training?	4	10			14

What skills have you learnt which will be useful in your present/future post?

	*The purpose of questioning, although such training was received in my previous professional life.
	Who top go to for guidance
	Advance questioning & Preparing
	*How to ask valuable questions
	To work within proper structures
	To Listen more
	Questioning Strategy
	Hopefully improved scrutiny skills
	*Continue to ask challenging questions
	How to question effectively, what is the role of the committee, gathering evidence
	*The importance of preparation
	Useful in having our concerns listened to and points to take forward.

2. What aspects did you find particularly useful?

	*The presentation and handouts.
	*Dim.
	As above
	*All
	Confirmation of proper structures required, and guidance on method and different types of questions
	All aspects
	To contact the Chairman Re Possible Attendees to committees
	The whole of the course is useful, some were more useful points than each other
	*The subject as a whole is important to improve and develop the Council's scrutiny
	A useful further strategy in the skills we need for Scrutiny

3. What aspects did you find of little use and what would you change?

	None
	* None - and the length was fine

4. How effective was the trainer in terms of:	Very Good	Good	Fair	Poor	Total
a. Knowledge of the subject work?	10	4			14
b. Standard of Presentation?	8	6			14
c. Handouts and Materials?	3	2	3		8

8 of the questionnaires left this blank.

Comments

	Keep up the good work
	*The session was Excellent
	The WLGA should consult with Commissioners to establish performance/progress.
	Good meeting
	Handouts would be useful
	* No copy of the handouts to make notes on.

5. On what further subjects do you require training?

	*It's a shame that there were no handouts.
	*The process of capital - has asked several times in committees
	*Fantastic session in strengthening internal messages from someone from the outside

Didn't attend

Jim Evans
Robert LI Hughes
William T Hughes
Gwilym O Jones
Rhian Medi
Gareth Winston Roberts
Peter Rogers

Attended

Lewis Davies
Richard Dew
Derlwyn Hughes
Fflur Hughes
William Hughes
Dylan Jones
Eric Jones
Raymond Jones
Robert LL Jones
R L Owen
Eric Roberts
J. Arwel Roberts
Elwyn Schofield
Ieuan Williams
John Penri Williams
Selwyn Williams
Barrie Durkin
Eurfryn Davies

Invited

Eurfryn Davies
Lewis Davies
Barrie Durkin
Richard Dew
Jim Evans
Keith Evans
Derlwyn Hughes
Fflur Hughes
Robert LI Hughes
William Hughes
William T Hughes
Aled Morris Jones
Dylan Jones
Eric Jones
Gwilym O Jones
Raymond Jones
Roberts LI Jones
Rhian Medi
J V Owen
R L Owen
Eric Roberts
Gareth Winston Roberts
J Arwel Roberts
Peter Rogers
Elwyn Schofield
Hefin Wyn Thomas
Ieuan Williams
John Penri Williams
Selwyn Williams

Apologies

Keith Evans - apologies sent
Aled Morris Jones - Apologies sent
J V Owen - apologies sent
Hefin Wyn Thomas - apologies sent

Member Development Training: Audit committee training - 12th October 2011

* - Original in welsh

Name	1. What have you learned that will help you in your role as a member in your ward?	2. What have you learned that will help you as a member in relation to strategic matters?	3. How would you measure the experience?	4. Any other Comments?
Eric Jones		Help understanding the financial report	Good	The presenter was good and understood his work
Tom Jones	Role of Council TAT in the accounts	Audit members to focus on important aspects of report	Good	Good Participation
Gareth Winston Roberts	N/a	Better understanding of account & audit	Good	
Eurfryn Davies	The learning starts from today	*The session was beneficial	Good	
R. L Jones	The answers to many Members (Budget) questions from the public are now cleared.	Accounts are the means by which we can see progress on not being made	Excellent	Could have a refresher each quarter

Unable to attend

H. Eifion Jones - apologies sent
 John Penri Williams - apologies sent
 Aled Morris Jones - apologies sent
 Ieuan Williams - apologies sent
 J. Arwel Roberts

Attended

Tom Jones
 R. Llewelyn Jones
 Jim Evans - No feedback received
 G. W. Roberts
 Eric Jones
 Eurfryn Davies

Member Development Training: PERSONAL DEVELOPMENT REVIEW - 27 October 2011

* - Original in welsh

Name	1. What have you learned that will help you in your role as a member in your ward?	2. What have you learned that will help you as a member in relation to strategic matters?	3. How would you measure the experience?	4. Any other Comments?
Aled Morris Jones	Develop a Member/Officer protocol, re ward matters, feedback etc.		Good	
Bryan Owen		Good debate on how we need to develop forward for PDR	Good	Always good to learn something new
Derlwyn R Hughes	Not specific as a ward Member - potential benefits following interviews	Again potential member development	Good	Facilitator fair in leading discussions and conducting the workshop - a very useful meeting.
Elwyn Schofield	We need better communication between member themselves and between Officers	Members feel a great deal is happening with them knowing nothing about it.	Good	I always welcome the opportunity of learning something new every day.
Eric Roberts	Yes, that forward planning is vital.	Council policy and where the W.D.A want to go.	Good	
Goronwy Parry	Not a lot	Irrelevant to meeting Electors need and providing services in wards	Satisfactory	
Gwilym O. Jones	*The personal development system as a member	*General Member responsibilities	Good	
H E Jones	None	Basic understanding of PDR	Good	We need to move beyond "no frills" PDR system ASAP
J. Evans		To be prepared for PDR on the coming months	Excellent	
John Penri Williams	*Some Members are frustrated with response time from Officers to queries. Therefore a better protocol in the Authority is needed for Members to communicate with Officers.	*How to conduct an interview, and how to prepare for a personal development review.	Good	*I was the Chairman for this meeting. A number of the members who attended expressed their frustration and there was a need to take note and move on. Having said this, the meeting was successful because of the key messages that was submitted.
Keith Evans	Important for Members to keep pace with deadlines and new methods		Excellent	
Ken Hughes			Good	Felt some Members lost sight of what PDR is all about
O G Jones	The need for Personal Development		Good	
R. L Owen	A great deal		Good	Good session
Selwyn Williams	Awareness of the criteria of Citizens needs	Education of Member Legal Responsibilities	Excellent	Always happy to learn more

Did not attend

T H Jones
R G Parry
J Arwel Roberts
William Thomas Hughes
T L Hughes

Invited

W J Chorlton
Keith Evans
Aled M Jones
Derlwyn Hughes
Gwilym O Jones
T H Jones
Richard L Owen
G O Parry MBE
R G Parry OBE
J Arwel Roberts
Elwyn Schofield
Jim Evans
Dylan Jones
John V Owen
Eric Roberts
John Penri Williams
Selwyn Williams
William Thomas Hughes
H E Jones
O G Jones
K P Hughes
T L Hughes
B Owen

ISLE OF ANGLESEY COUNTY COUNCIL	
MEETING:	STANDARDS COMMITTEE
DATE:	14 th DECEMBER 2011
TITLE OF REPORT :	MEMBER DEVELOPMENT PLAN
REPORT BY :	SENIOR HUMAN RESOURCES DEVELOPMENT OFFICER
CONTACT OFFICER :	MIRIAM WILLIAMS (ext 2512)
PURPOSE OF REPORT :	TO PROVIDE AN UPDATE ON THE PROGRESS OF PLAN

BACKGROUND

Since the last report presented to this committee, the actual development sessions held have been minimal.

Whilst some of the planned events have not come to fruition, others have been introduced into the overarching development plan.

Amongst these was a collaboration workshop for Elected Members co-ordinated by the Welsh Local Government Association as part of a North Wales Authority initiative.

In addition, a series of informal development sessions have also been arranged by the Scrutiny Manager

Details of the training sessions co-ordinated via the HR Development Team in the past few months are included in enclosure 1. This document also provides a breakdown of those Elected Members invited/those who were unable to attend and also feedback (where available) on the sessions arranged.

Charges and costs for the events held have been low. The WLGA have provided tutors/facilitators free of charge for some of the sessions therefore the costs to the Authority have been minimised and restricted to travel/subsistence costs.

At the last update meeting, figures for the potential in house delivery of training sessions was requested. These approximate costs are detailed very simply in enclosure 2.

Miriam Williams
Senior HR Development Officer
November 2011

ENCLOSURE 2

APPROXIMATE COSTS FOR IN HOUSE DELIVERY OF COURSES FOR ELECTED MEMBERS

Officer's ongoing costs:

Costs for a full day session by a Senior Officer would equate to approximately £900, which includes 2 days preparation time.

Administration costs:

Administrative resources would naturally be required for the preparation of the training material i.e. powerpoint/handouts etc. Based on one day's work this would approximate to £58.

In addition to the above, the usual administration costs e.g. sending out invitations/collating nominations/arrangements for room hire/refreshments etc. would equate in the region of £58 per day.

Total Estimate Costs:

For the delivery of a day course the approximate financial costs would be in the region of approximately £1,018.

Resources:

Delivery of in house sessions by Senior Officers would be subject to their availability/the need to balance the demands of their operational workload plus also having the necessary skills to deliver the training to meet the needs of the target audience.